



Student Request for Unemployment Tuition Waiver

To participate in the program:

- 1) You are only eligible to register on a space available basis on or after the first day of classes for the semester.
- 2) A new waiver signed by an unemployment counselor must be submitted for each semester that you will be attending.
- 3) If you are undergraduate, you must have a Free Application for Federal Student Aid (FAFSA) on file at NJCU for the corresponding semester and verified by the NJCU Financial Aid Office.
- 4) The Unemployment Tuition Waiver will be reduced by any grant or scholarship funds (i.e. Pell, TAG)
- 5) Students must maintain a grade of C or better to be eligible for the waiver.
- 6) Students that withdraw from courses will not be eligible for the waiver for those classes. **Any student that withdraws from classes after the 100% drop deadline will be responsible for charges incurred for those courses.**
- 7) The waiver will be applied for all charges related to classes that are completed and/or receive a grade of "C" or better. Students that complete and/or receive "C" grades or better for classes totaling less than 12 credits will have their waiver applied on a per credit basis only for those classes.
- 8) Students taking non-credit course are not eligible to receive this waiver.
- 9) **Students receiving below a C grade will not be issued a refund check until all balances are paid in full. Credit balances from Financial Aid, Loans, and Scholarships will be utilized to clear prior balances before refunds are issued. Absolutely no exceptions will made.**

*****Please note that if you need to register for classes prior to the first day of classes, you will forfeit your right to participate in the program and you will be responsible for any liabilities due to the University.**

Name (Print): _____ ID #: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Tel. #: _____ E-mail: _____

Semester: _____ Year 20 _____

I have read and fully understand the terms and conditions of New Jersey City University Tuition Waiver policy and agree to comply with said policy. I also understand that I am responsible for any liability due the University that may result from my waiver being rescinded based on the criteria stated above which includes review of grades.

Student's Signature: _____ Date: _____

Financial Aid Signature: _____ Date: _____

Bursar's Signature: _____ Date: _____