

mission

The Career Education Specialist Certificate is designed for educators who place and supervise vocational-technical students. This program provides growth opportunities to assure that you acquire a broad theoretical and practical background. These courses are project-based, and you will leave with applications that can be used in your particular school settings.

The courses in the Career Education Specialist sequence are designed to advance professional skills and intellectual development within the framework of contemporary education and technology. In addition, these five courses, when combined with other State requirements, can be applied to a variety of endorsements: Cooperative Education Coordinator; Cooperative Education Coordinator—Hazardous Occupations; and/or County Apprenticeship Coordinator.

Further information may be obtained by calling the Educational Technology Department at **201-200-3078** or by e-mailing the Chairperson at ctwomey@njcu.edu. For further information visit our Web site at www.njcu.edu/edtech

to apply

For graduate admission information, go to:

www.njcu.edu

Click on the GothicNet icon

Click on Graduate Admissions Information under “Learn More About NJCU”

Matriculation is easy. Just:

- Submit an application form to the Graduate Office
- Obtain a score of 900 on the GRE or 25th Percentile on the MAT, with the score sent to NJCU
- Submit two professional references
- Have half-hour interview, either in person or on the phone, with the Chairperson
- Submit the Application for Matriculation form

curriculum

COED 602, Curriculum Construction in Vocational-Technical Education (3 cr.)

This course studies the procedures in planning a program, the development of instructional units, preparation of course outlines, and formation of lesson plans in the vocational and technical fields.

COED 610, Health and Safety in Career Education (3 cr.)

This course will examine the applicability and implementation of safety and health standards; safety and health program; reporting requirements; securing machines and equipment; storage of flammable and combustible materials; use and disposal of hazardous substances; foundry operations; protection of personnel; and the handling of blood and bodily fluids.

COED 612, Industrial and Labor Relations in Career Education (3 cr.)

This course will cover the history of industrial and labor relations in the United States and its interrelationship to today's business environment, especially as they relate to career education. In addition, candidates investigate how business systems function and the interactive relationship of labor and management in the United States.

COED 630, Administration and Supervision of Vocational-Technical Education (3 cr.)

This course examines the various areas in which an administrator in a vocational technical school system is involved. It emphasizes the duties and responsibilities of superintendents, local directors, principals, supervisors, coordinators, department heads, and others who are responsible for vocational and technical education programs at various educational levels. Aspects such as promotion, development, and operation of programs are examined.

COED 660, Career Education for Educators (3 cr.)

This is a course for teachers and counselors to achieve competence in developing career exploration experiences and implementing them in various disciplines. Candidates develop classroom projects and units of instruction for career development.

All of the courses in the Career Education Specialist Certificate transfer into the Master's Degree in Educational Technology with a Specialization in Career Education. After completing the Career Education Specialist Certificate, candidates only need to take the seven courses listed below to obtain a Master's Degree in Educational Technology with a Specialization in Career Education.

Career Education Specialist Certificate		15 cr.
EDTC 618	Learning Theories, Motivation, and Relationship to Technology	3 cr.
EDTC 614	Introduction to Distance Learning	3 cr.
EDTC 631	Technology Facilitator: Issues and Challenges	3 cr.
EDTC 642	Introduction to Authoring Tools	3 cr.
EDTC 627	Seminar: Current Issues and Trends in Educational Technology	3 cr.
EDTC 622	Research Applications in Educational Technology I	3 cr.
EDTC 628	Research Applications in Educational Technology II	3 cr.
	Total	36 cr.

www.njcu.edu/edtech
 Jersey City, NJ 07305-1597
 Professional Studies Bldg. Room 203A
 2039 Kennedy Boulevard
 Educational Technology Department



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CAREER EDUCATION SPECIALIST CERTIFICATE