

# COMPETENCY

## COMMUNICATION: ORAL PRESENTATION

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Course Title: \_\_\_\_\_ Reference #: \_\_\_\_\_

Students will be able to speak and to present to an audience with precision and clarity in standard American English.

### COMPETENCY ASSESSMENT CRITERIA

	N/A*	N/E**	Novice	Proficient	Accomplished
1. Clarity of Purpose (thesis)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Purpose (thesis) is evident	<input type="checkbox"/> Purpose (thesis) is clear	<input type="checkbox"/> Purpose (thesis) is clear and well-developed
2. Timing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Inappropriate use of time	<input type="checkbox"/> Close to allotted time	<input type="checkbox"/> Completed in allotted time
3. Structure					
A. Opening / Closing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> May lack clear opening or closing	<input type="checkbox"/> Organization is clear with an identifiable opening and closing	<input type="checkbox"/> Clear and effective opening and closing
B. Development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Organization is uneven or confusing	<input type="checkbox"/> Some unevenness exists	<input type="checkbox"/> Sequence and relationships of ideas are easy to follow, clear and effective

\* Not Applicable

\*\* No Evidence

	N/A*	N/E**	Novice	Proficient	Accomplished
4. Verbal A. Grammar & Syntax B. Vocal Variety <sup>1</sup>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Errors interfere with understanding <input type="checkbox"/> Limited vocal variety	<input type="checkbox"/> Clear, reflects few errors <input type="checkbox"/> Vocal variety <sup>1</sup> supports the expression of ideas and information	<input type="checkbox"/> Effective, compelling presentation <input type="checkbox"/> Vocal variety <sup>1</sup> enhances quality of presentation
5. Non-verbal A. Body language B. Eye contact	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Body language somewhat supports message <input type="checkbox"/> Minimal eye contact	<input type="checkbox"/> Body language complements message <input type="checkbox"/> Frequent eye contact	<input type="checkbox"/> Body language strongly supports and strengthens message <input type="checkbox"/> Consistently uses eye contact to strengthen presentation
6. Communication aids	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Poorly prepared or inappropriately used	<input type="checkbox"/> Contribute to the quality of the presentation	<input type="checkbox"/> Professionally prepared to complement and enhance the presentation
7. Use of disciplinary knowledge and language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Able to apply concepts / theories and use examples	<input type="checkbox"/> Able to organize ideas, concepts, and theories and differentiate	<input type="checkbox"/> Shows evidence of ability to evaluate and generate ideas and hypotheses
8. Assessment of Audience A. Awareness / Sensitivity B. Response	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> Has limited awareness of audience biases and peculiarities toward topic and speaker <input type="checkbox"/> Attempts to incorporate responses of audience	<input type="checkbox"/> Recognizes audience biases and peculiarities <input type="checkbox"/> Incorporates responses of audience	<input type="checkbox"/> Demonstrates sensitivity to audience biases and peculiarities <input type="checkbox"/> Uses responses to support presentation
9. Self-Assessment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Needs assistance regarding how to address strengths and weaknesses	<input type="checkbox"/> Independently identifies strengths and weaknesses	<input type="checkbox"/> Utilizes self-assessment and other feedback to determine means of modifying performance

<sup>1</sup>Vocal variety: pitch, rate, volume, energy.

\* Not Applicable

\*\* No Evidence