**GothicNet For Faculty**

**Faculty Homepage**

To access the GothicNet features you use to manage your classes and advise your students, select Faculty and Advisors from your menu. Click on the folder name to bring up the Faculty and Advisors homepage, or on the + symbol to expand the folder.

**Faculty and Advisors**

- **Faculty Center**
  - Use the Faculty Center to manage your classes, students, and advise activities.
  - Select Faculty Center to access your class and grade rosters, search for students, and advise students.

**Academic Advisement Center**

- Find detailed information on how to access class rosters, record grades, and advise students.

**Student Services Center**

- Get an overview of your student's information in many areas. Your access depends on your security.

**Faculty Center**

To access class management features such as class and grade rosters, select Faculty and Advisors from your menu, then choose Faculty Center.

**Class Search**

Select the Class Search Tab to look for classes or browse the course catalog.

**Class Details**

Click the link to view more descriptive information about your class.

**Class Roster**

Click this icon to view your class roster. The icon appears when there are students enrolled in your class.

**Grade Roster**

The Grade Roster icon will appear next to your class when grade rosters are available. Click the icon next to the Class Name to access your grade roster.

**My Teaching Schedule**

View your weekly schedule.

**My Favorite Websites**

Click this button to add and edit favorite websites, and then access them from the Faculty Center.